

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on April 2, 2007 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

### 1. Call to Order

Mayor Nelson called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Mason, Carlson, Loesch, Dahl and Mayor Nelson

Members Absent: None

Staff Present: Attorney Carson; Engineer Rhein; Building Official Brainard; Chief Toth; Public Works Director Randall; Parks & Recreation Director Rygwall and Secretary Sorensen

Visitors: Paul Stone, Stone Construction, 2181 107<sup>th</sup> Lane  
Rob Stenger, Stone Construction, 11497 Knollwood Court  
Dan Freih, 8299 University Avenue  
Teresa Parsons, 18584 Tyler Drive

### 3. Pledge of Allegiance

### 4. Additions or Corrections to Agenda

Secretary Sorensen requested that Chief Toth's memo, dated April 2, 2007 regarding ticket writer software, be added to the agenda as 9B under Unfinished Business. The Council agreed. Secretary Sorensen added that Mr. O'Brien will not be present this evening to present the Public Safety Award.

### 5. Discussion From The Floor

A. MN Department of Public Safety Presentation of Safe & Sober Award will be rescheduled.

### 6. Consent Agenda

Mayor Wells reviewed the following consent agenda items:

- A. Approval of Minutes - January 2, 2007
- B. Correspondence
- C. Contractors' Licenses

MOTION BY COUNCILMEMBER CARLSON APPROVING THE CONSENT AGENDA AS SUBMITTED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

### 7. Public Works Report

Public Works Director Randall reported as follows: due to the 16 inches of snow that fell during March, the crew plowed the streets and sidewalks twice as well as removed snow around mailboxes and hydrants; on March 12<sup>th</sup>, all City streets were posted with spring road restrictions; the Arthur Street water tower was drained over a two day period and the contractor has begun work; the park ball fields were prepared; the interior of Well House #4 was painted; Valley Rich repaired a watermain break at 78<sup>th</sup> Street and Van Buren

and a watermain break on a private system occurred at 8161 Pleasantview Drive, and was repaired by the Pleasant View Seven Plex Association.

Mr. Randall also reported that on March 8<sup>th</sup>, he attended the Arthur Street water tower pre-construction meeting; on March 9<sup>th</sup>, attended a meeting at the Anoka County Highway Department regarding their 2007 street projects and on March 22<sup>nd</sup>, he and Administrator Nelson attended a meeting at the Anoka County Highway Department regarding their 2030 Plan which is their plan for future street and bridge projects.

#### 8. Petitions, Requests and/or Correspondence:

##### A. Correspondence from Anna Jaspers Re: Open House/Wedding Reception

Chief Toth referred to the letter from Anna Jaspers of 7907 6<sup>th</sup> Street, requesting permission to hold an outdoor open house/wedding reception on June 9, 2007, with music. Chief Toth stated that he contacted Ms. Jaspers to discuss her proposal and suggested that the outdoor music should end at 10 PM and guests should be invited inside at that time. Chief Toth advised Ms. Jaspers that because it is a residential area, the police department will still respond to any noise complaints received. Chief Toth stated that Ms. Jaspers understood the requirements and is making arrangements to follow them.

MOTION BY COUNCILMEMBER MASON APPROVING THE REQUEST TO HOLD AN OUTDOOR WEDDING RECEPTION AT 7907 6<sup>TH</sup> STREET ON JUNE 9, 2007, AS REQUESTED BY ANNA JASPERS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

##### B. Correspondence from Emmanuel Christian Center Re: Outdoor BBQ

Mayor Nelson recalled that the Emmanuel Christian Center has held outdoor events in the past which have not generated unfavorable neighborhood complaints.

MOTION BY COUNCILMEMBER DAHL APPROVING THE REQUEST TO HOLD AN OUTDOOR BBQ ON APRIL 14, 2007 BETWEEN THE HOURS OF 10 AM AND 3 PM, AS REQUESTED BY THE EMMANUEL CHRISTIAN CENTER. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### 9. Unfinished Business:

##### A. Proposed Enforcement of Liquor License Violations

Chief Toth stated that the information submitted this evening is to provide information to the Council regarding liquor license violations and how some cities are beginning to enforce their liquor license ordinances more aggressively.

Chief Toth stated that the City Council, as the licensing authority, is responsible for enforcing liquor license regulations when there are violations. Chief Toth stated that the City's ordinance does not have a schedule of graduated fines and only allows for suspension or revocation of a license. Chief Toth stated that since the goal is compliance, he would like to the City to adopt a more aggressive enforcement policy for liquor violations particularly in the areas of serving minors, over serving and serving intoxicated persons.

In researching the issue, Chief Toth stated that he discovered many cities have a "best practices" ordinance which recommends that all liquor establishments hold an educational session once a year, conducted by the Police Department, for bartenders and wait staff to review serving practices. Chief Toth explained that if the bartenders and wait staff attend the educational session, the licensed facility is subject to a lower fine schedule if there are violations.

Chief Toth pointed out that included with the information provided to the Council are model ordinances and plans adopted by other cities addressing this issue.

Chief Toth stated that during her tenure at the City of Burnsville, Officer Karen Laine worked with their liquor establishments conducting education classes for bar staff and she is willing to undertake that task in Spring Lake Park.

Mayor Nelson stated his opinion that educating bartenders and wait staff is in the best interest of the City and the business owner to prevent serious incidents in or near the place of business. Mayor Nelson stated that he supports the educational aspect as well as enforcing liquor license violations.

Councilmember Carlson asked Chief Toth how liquor license violations have been handled in the past. Chief Toth stated that some businesses failed compliance checks in 2005 and were fined however, all the businesses passed in 2006. Chief Toth stated that it is important to continue the compliance checks and perhaps increase them to more than once per year.

Chief Toth stated that if the Council is in agreement, he and Attorney Carson will review the material and draft ordinance language for Council consideration.

MOTION BY COUNCILMEMBER CARLSON DIRECTING THE POLICE CHIEF AND ATTORNEY TO PREPARE A DRAFT ORDINANCE RELATING TO ENFORCEMENT OF LIQUOR LICENSE VIOLATIONS FOR COUNCIL REVIEW. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### B. Ticket Writer Software Licenses/Hardware

Chief Toth recalled that at the last meeting, he reported that the State is changing the computer software used by its court system (MINCIS), to enable collected data to be entered into the system once and be automatically transferred from link to link through the criminal justice chain.

Chief Toth stated that as part of the system upgrade, the State has agreed to pay the software license fees to operate ticket printers in Spring Lake Park's five squad cars and the City will receive \$518.70 toward the purchase of five printers through Anoka County's funding formula for certain central records system purchases. Chief Toth explained that the cost of each printer is \$407.60 for a total cost of \$2,038.00, less \$518.70 from Anoka County, for a final cost to Spring Lake Park of \$1,519.30.

Chief Toth stated that the printers are about an inch high and eight or nine inches wide, can be velcrowed to the dash and will not interfere with the air bag or the vision of the officer

Chief Toth requested authorization to purchase five ticket printers and have them installed in the squad cars at a cost not to exceed \$2,000 from the Forfeiture Fund.

MOTION BY COUNCILMEMBER MASON AUTHORIZING CHIEF TOTH TO PURCHASE FIVE TICKET PRINTERS IN AN AMOUNT NOT TO EXCEED \$2,000.00 WITH INSTALLATION, WITH FUNDING FROM THE FORFEITURE FUND. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### 10. New Business:

##### A. Planning and Zoning:

1. Lot Split and Special Use Permit to Construct Two-Story Commercial Building Adjacent to Residential Property. Affordable Furniture, 8299 University Avenue. Stone Construction/Dan Freih

Mayor Nelson stated that because the Council packets were delivered on Wednesday rather than Friday for

this meeting, some material is missing and asked Attorney Carson to elaborate.

Attorney Carson stated that the Council did not have all of the needed information prior to tonight's meeting including finalized minutes and the engineer's report. Attorney Carson noted that the Planning and Zoning Commission did not act upon the lot split for Affordable Furniture therefore, there is no recommendation from the Commission.

Attorney Carson stated that prior to the meeting, he informed Mr. Freih that the Council might consider tabling the request to the April 16th meeting and will not recommend sending the request back to Planning and Zoning for a decision on the lot split. Attorney Carson stated that Mr. Freih indicated he is not interested in a lot split without approval for the building due to the City's interest in his land for potential use as a second municipal liquor store. Therefore, Attorney Carson stated that the appropriate action would be to table the request until the April 16<sup>th</sup> meeting if the Council agrees.

**MOTION BY COUNCILMEMBER MASON TABLING THE AFFORDABLE FURNITURE REQUEST UNTIL THE APRIL 16, 2007 MEETING. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.**

B. Tower Days Street Dance - Biff's

Parks and Recreation Director Rygwall referred to the application from Robert Mullan of Biff's, dated March 18, 2007, requesting approval of an outdoor concert on June 8<sup>th</sup> and 9<sup>th</sup> in conjunction with Tower Days. Ms. Rygwall stated that they are requesting approval to have music from 9 PM to midnight with the outside patrons being disbursed by 1 AM. Ms. Rygwall stated that the Tower Days committee supports Biff's request and is seeking approval of their application.

Mayor Nelson recalled that during the discussion of this request last year, Councilmember Carlson supported ending the music at 11:00 PM and Councilmember Mason supported a compromise of 11:30 PM. Mayor Nelson asked the Council if they are comfortable with the music ending at midnight.

Councilmember Mason stated that she still supports the 11:30 PM closing adding that the music doesn't stop on the "dot".

Councilmember Loesch recalled that last year, the band played until midnight but food and drink stopped being served at 11:45 PM.

Mayor Nelson asked the Council if they were comfortable with approving Biff's 2007 street dance application under the same conditions as last year. The Council agreed.

**MOTION BY COUNCILMEMBER CARLSON APPROVING AN OUTDOOR CONCERT AT BIFF'S BILLARDS AND SPORTS BAR, 7777 HIGHWAY 65, AS A TOWER DAYS EVENT ON JUNE 8<sup>TH</sup> AND 9<sup>TH</sup> FROM 9 PM TO 12:00 MIDNIGHT WITH THE FOLLOWING CONDITIONS: (1) BANDS TO CEASE PERFORMING AT 12:00 MIDNIGHT; (2) POLICE DEPARTMENT APPROVAL OF SECURITY REGULATIONS, PARKING, NOISE AND CROWD CONTROL WITH TWO UNIFORMED CITY OFFICERS AS PART OF THE SECURITY TEAM; (3) BEER AND FOOD MAY BE SOLD IN THE PARKING LOT UNTIL 11:45 PM; (4) SOUND TO BE KEPT TO A MINIMUM; (5) A COVER CHARGE IS PERMITTED; (6) SUFFICIENT TRASH CONTAINERS ARE TO BE PROVIDED; (7) SIX PORTABLE TOILETS ARE TO BE PROVIDED; (8) THE PARKING LOT IS TO BE CLEARED BY 1 AM; (9) SUBMISSION OF PROOF OF EXTENDED INSURANCE COVERAGE; (10) CHIEF TOTH AND BUILDING OFFICIAL BRAINARAD'S APPROVAL OF THE PARKING LOT PLAN; (11) NO ALCOHOL ALLOWED OUTSIDE AFTER 11:45 PM. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.**

C. Approve Purchase of Security Camera - Lakeside Lions Park

Parks and Recreation Director Rygwall stated that last fall, the Spring Lake Park Lions Club donated \$12,000 to purchase a security surveillance system for Lakeside Lions Park. Ms. Rygwall stated that Councilmember Loesch researched equipment needs and obtained a quote from a company in California in the amount of \$16,917.00. Ms. Rygwall added that the City's IT Coordinator recommended that a cabinet for the equipment be provided therefore, the total for the entire package is \$17,733.50 with funding coming from the Lakeside Lions Park Improvement Fund.

Ms. Rygwall stated that the chairman of the Lakeside Lions Park Improvement Committee advised her to submit a request to the Lions for additional funding (\$5,773.50) as some of the money in the Improvement Fund is also earmarked for new playground equipment.

Ms. Rygwall explained that there will be approximately 16 cameras and motion detectors covering the entire park adding that installation will be handled by the Public Works Department and the computer technology will be installed by the IT Coordinator.

Ms. Rygwall requested approval to order the security surveillance equipment for Lakeside Lions Park in the amount of \$17,733.50 with funding from the Lakeside Lions Park Improvement Fund.

MOTION BY COUNCILMEMBER MASON APPROVING THE PURCHASE OF THE SECURITY SURVEILLANCE SYSTEM FOR LAKESIDE LIONS PARK, AS REQUESTED BY PARKS AND RECREATION DIRECTOR RYGWALL, IN AN AMOUNT NOT TO EXCEED \$17,733.50, WITH FUNDING FROM THE LAKESIDE LIONS PARK IMPROVEMENT FUND. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Appointment to Planning and Zoning Commission

Mayor Nelson stated that Douglas Eischens has expressed interest in being appointed to the Planning and Zoning Commission. Mayor Nelson noted that Mr. Eischens has lived in the City for 7 years and lives on 6<sup>th</sup> Street.

MOTION BY COUNCILMEMBER LOESCH APPOINTING DOUGLAS EISCHENS TO THE PLANNING AND ZONING COMMISSION EFFECTIVE IMMEDIATELY FOR A TERM ENDING DECEMBER 31, 2007. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report:A. Consideration of Proposal from KLM Engineering to Provide Specialized Inspection Services for Arthur Street Water Tower Rehabilitation

Engineer Rhein stated that the contractor is in the early stages of rehabilitating the Arthur Street water tower and the work requires specialized inspections to ensure that it is being done correctly.

Mr. Rhein explained that Bonestroo utilizes the services of a specialized inspection firm, KLM Engineering, to assist in the construction management of the project. Mr. Rhein stated that KLM provided inspection services for the rehabilitation of the Able Park water tower and their work is coordinated by Bonestroo on behalf of the City. Mr. Rhein stated that KLM has a great deal of experience on elevated water reservoir projects including the specific types of construction means and methods that will be used on the project.

Mr. Rhein stated that Bonestroo has worked with KLM on a number of projects, found their work to be high quality and have established an excellent working relationship with them.

Mr. Rhein stated that KLM has submitted a proposal to perform specialized inspection services to the City at a cost of \$41,800.00. KLM will bill the City directly and provide inspection logs or reports with each invoice to verify time spent along with mileage logs associated with trips to the site. Bonestroo will review the invoices for completeness and accuracy prior to transmitting them to the City for payment consideration. Mr. Rhein stated that he has reviewed the proposal and finds it to be reasonable and appropriate and is therefore, recommending approval.

Public Works Director Randall commented that the specialized services of KLM are not included in the construction costs but are budgeted as a separate expense in the project cost.

Councilmember Loesch asked Engineer Rhein if the estimated cost of \$41,800 for inspection services includes the \$3,200.00 warranty inspections. Engineer Rhein stated that the \$3,200 warranty inspection cost is an option above the \$41,800.00 cost.

**MOTION BY COUNCILMEMBER DAHL ACCEPTING THE PROPOSAL FROM KLM ENGINEERING TO PROVIDE SPECIALIZED INSPECTION SERVICES FOR THE REHABILITATION OF THE ARTHUR STREET WATER TOWER IN THE AMOUNT OF \$41,800.00, AS RECOMMENDED BY ENGINEER RHEIN, AND APPROVING THE EXPENDITURE OF \$3,200.00 FOR WARRANTY INSPECTIONS, IF NEEDED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.**

#### B. Status Report - Arthur Street Water Tower Rehabilitation Project

Engineer Rhein stated that the pre-construction meeting with TMI Coatings was held on March 8, 2007 and the water was drained from the water tower on March 12<sup>th</sup> and 13<sup>th</sup>. Removal of all cell phone equipment was completed on March 14, 2007.

Mr. Rhein reported that the contractor has been working on the interior of the tower. They have removed debris from the old cathodic protection system and other miscellaneous items from both the interior of the tank and standpipe and have begun the required welding and repairs on the tank interior. Mr. Rhein stated that the contractor has also installed the equipment for the containment system.

Mr. Rhein stated that because lead was found in the exterior paint of the tower, the MPCA requires a written notice to be distributed to all properties within a certain radius of the tower and those notices were hand delivered on March 21, 2007. Mr. Rhein added that the MPCA has been notified that proper notification was given.

Engineer Rhein recalled that during the March 19<sup>th</sup> meeting, the Council asked about the possibility of doing "control" testing for lead outside of the containment area at the water tower site to measure the pre and post construction conditions and verify that there was no negative impact. Mr. Rhein stated that soil testing for lead within the radius around the tower is possible and relatively inexpensive. A quote of \$600 was received from a testing firm to provide one pre-construction test, one post-construction test and a written report of the findings. Mr. Rhein stated that he and Public Works Director Randall agreed to proceed with the tests near the well house and outside of the fenced area around the water tower. Mr. Rhein stated that the pre-construction test was done on March 30, 2007.

Mr. Rhein also reported that the property corners have been identified and marked at the water tower site and Public Works Director Randall has reviewed the property lines with the adjacent property owners as well as the intended use of the City property during the project. Mr. Rhein stated that the adjacent property owners are allowing the City's contractor to use their driveways for access to the portion of City property north of the existing fence and there have been no problems experienced thus far with any adjacent property owners over site use or access.

### C. Authorization to Prepare Feasibility Report for 2007 Street Maintenance Project

Engineer Rhein stated that the Capital Improvement Plan (CIP) approved by the City in 2005 reflected the City's intention to perform annual street maintenance activities consisting of crack sealing and seal coating of street surfaces.

Mr. Rhein stated that during the preparation of the CIP, street maintenance and seal coat issues were discussed with Public Works Director Randall and a preliminary schedule was developed for the various areas of the City. Mr. Rhein stated that the area identified for a 2007 project includes the streets reconstructed in 2002 which includes the area bounded by Sanburnol Drive on the north, 81<sup>st</sup> Avenue on the south, Monroe Street on the east and Trunk Highway 47 on the west.

Mr. Rhein stated that the feasibility report will include a field review of the streets to identify if there are any specific items to be addressed beyond the crack sealing and sealcoat. It would then summarize the recommended improvements and include a cost estimate broken down by street so the Council can evaluate the project in terms of available funds and revise the project, if necessary. The report would also include a proposed project schedule.

Mr. Rhein commented that the CIP reflected an estimated amount of \$60,000 per year for street maintenance. Mr. Rhein stated that the total cost for the 2006 Street Maintenance Project, including Spring Crest Estates, was \$72,000 and the proposed 2007 project is estimated to be 15% higher than the 2006 project.

Engineer Rhein stated that he was contacted by the City of Mounds View who also budgeted for a similar street maintenance project in 2007 and indicated an interest in developing a joint project with Spring Lake Park. Mr. Rhein stated that there is an opportunity for cost savings on project development for each city if the project is combined. In addition, construction prices could be more favorable on a combined project having a larger volume of work for the contractor. Mr. Rhein stated that the possibility of a joint project however, does not directly affect the preparation of a report for the Spring Lake Park project. The report would be prepared on the possibility of proceeding as a stand-alone project however, if the Council is interested in participating in a joint project with Mounds View, it would be appropriate for staff to investigate that issue further.

Mr. Rhein stated that if the Council wishes to proceed with a street maintenance project, the appropriate action would be to authorize the preparation of a feasibility report for the 2007 Street Maintenance Project and if the Council is interested in the possibility of a joint project with Mounds View, direction should also be given to staff to investigate that issue further.

Councilmember Carlson asked Engineer Rhein what the approximate savings might be if the two cities joined together in the project.

Mr. Rhein stated that it is possible to save 20% - 30% because the unit prices will be less.

Public Works Director Randall stated that Mounds View is interested in joint projects because of the cost savings for each city.

MOTION BY COUNCILMEMBER CARLSON AUTHORIZING THE CITY ENGINEER TO PREPARE A FEASIBILITY REPORT FOR THE 2007 STREET MAINTENANCE PROJECT AS IDENTIFIED IN ENGINEER RHEIN'S MEMO, DATED MARCH 28, 2007. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

MOTION BY COUNCILMEMBER CARLSON DIRECTING THE ENGINEER TO CONTACT THE CITY OF MOUNDS VIEW REGARDING THE ADDITION OF THEIR STREETS TO THE CITY'S 2007 STREET MAINTENANCE PROJECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. CSAH 10 Frontage Road Improvement Project: Updated Sign Plan for Laddie Road & Manor Drive

Engineer Rhein stated that his firm is in the process of updating the proposed signage plan for the south CSAH 10 Frontage Road in the area of Laddie Road and Manor Drive. The revisions have been developed in response to comments made by the residents of the adjacent neighborhood during the public hearing for the CSAH 10 Frontage Road Improvement Project.

Mr. Rhein stated that one of the concerns expressed by residents was that traffic intended for the frontage road could inadvertently travel into the residential neighborhood along Manor Drive. In an attempt to address this concern, the revisions include the addition of a "no left turn" symbol sign for south bound traffic on Laddie Road. Directional signage at that location had already been included in the plan indicating that the traffic should turn right to reach CSAH 10.

Mr. Rhein commented that for east bound traffic on Manor Drive, a "No Thru Traffic" sign is now proposed just east of Laddie Road. Combined with the directional sign already included in the plan, it is hoped that the additional signage will sufficiently inform the traffic on Manor Drive that is attempting to reach the frontage road and deter them from proceeding down Manor Drive into the residential neighborhood.

Mr. Rhein stated that the large advance information signs proposed for CSAH 10 ("Frontage Roads/Able St") are 84 inches wide by 60 inches high (7 feet by 5 feet) and require two support posts with two A-frame braces.

Regarding the business grouping sign, Mr. Rhein stated that it will require the same installation as the large advance information signs due to the large combined surface area of all the signs to be mounted. The individual business signs are each 30 inches wide by 12 inches high with the exception of American Family Insurance which is 18 inches high. The "Business Access - No Thru Traffic" sign is 60 inches wide by 18 inches high (5 feet x 1.5 feet). The lowest point of the bottom sign of this group will be 4 feet from the ground surface and the top of the display will be 9-1/2 feet from the ground surface.

Mr. Rhein stated that the "Frontage Road Via Manor Dr" sign to be installed on Able Street is 48 inches wide by 24 inches high (4 feet by 2 feet) which allows it to be installed with two support posts and no A-frame supports.

Engineer Rhein commented that all signs installed within the CSAH 10 right-of-way will be in accordance with requirements of the Anoka County Highway Department.

Councilmember Loesch asked if it will be the City's responsibility to replace a sign each time a business changes. Engineer Rhein stated that the City and the business owners will have to work that out. Mr. Rhein explained that each sign is bolted on separately so if a business leaves, the sign can be easily removed and replaced.

Public Works Director Randall commented that if a business changes and the new business wants their name added to the large board, he can recommend a sign vendor who does nice work inexpensively. Mr. Randall suggested that when a new business requires a Special Use Permit, the Council could state that they are responsible for placing a business sign on the large board.

Engineer Rhein stated that the City can maintain control over the signage by ordering the sign so it is the same as the others but the business should reimburse the City. Mr. Rhein stated that the signs should look like other highway signs.

Public Works Director Randall suggested that rather than listing all of the businesses, the City could just provide a "Local Business District" sign because the businesses do have signs on the buildings.

Mayor Nelson stated that a decision does not need to be made this evening and Councilmembers could talk to the business owners to get their opinion.

Engineer Rhein recalled that Administrator Nelson held meetings with the business owners who indicated that they wanted individual signs so people would know their location. Engineer Rhein stated that the Council may want Administrator Nelson to review the minutes of meetings held with the business owners before discussing the issue with them again. The Council agreed.

#### 12. Attorney's Report - None

#### 13. Councilmember Reports

Mayor Nelson reported that he attended a function at Park Terrace Elementary School on March 31<sup>st</sup>.

#### 13. Staff Reports

Building Official Brainard asked the Council to review the memo from Fire Chief Zikmund regarding the Sprinkler Plan Review and Inspections for ISD # 16 which will be discussed at the next meeting.

Mr. Brainard reported that he received building permit applications for Phase I of the Spring Lake Park High School construction project, the Park Terrace Elementary School project and Phase I of the renovations for the new school district offices to be located in the former Health Partners building.

Chief Toth reported that rental property owners are beginning to enforce the new housing ordinance and the Police Department will receive a federal grant for search and rescue equipment for which, the federal government will provide training.

Parks and Recreation Director Rygwall commented that softball sign-up will begin on Saturday and applications will be taken for summer jobs until the end of this week.

#### 15. Other

Mayor Nelson stated that the Lions Club asked him if there would be any objection from the Council about their participating in the Community Celebration Garage Sale at their Sanburnol Park location. The Council had no objections.

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 9:07 P.M.

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Robert Nelson, Mayor

Attest:

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Barbara L. Nelson, Administrator, Clerk/Treas.