



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491 FAX 763-792-7257

Temporary Sign Permit Request

Date _____

Applicant Name _____

Applicant Address _____

Phone Number _____

Location of building structure
or lot that sign will be placed _____

Dimension of sign and Message
to be displayed _____

Date Sign is to be Erected _____

Date Sign is to be Removed _____

Attach a sketch showing the position of the temporary sign in relation to the nearest building, structure, public street, right of way and property lines.

***All temporary signs may be used for two weeks at a time and for a maximum of six weeks per year. A special permit shall be issued only upon a showing of the applicant's need for the temporary and limited use of a sign for a limited period of time and limited purpose such as the announcement of a grand opening, the announcement of a sale, signs pertaining to businesses of temporary or seasonal character or the like.

Signature

Office Use Only

Date Issued _____

Fee _____

Receipt Number _____

Date Approved _____

Reason for Denial _____

Administrator Approval

Building Official Approval